

**City of Columbus  
Department of Risk Management  
Safety Committee  
Meeting Minutes  
March 14, 2001**

**In Attendance:** Larry Stone, Mike Keogh, Rick Caldwell, Rick Pennybaker, John Thompson, Jim Gilpin, Larry Stone, Tom Rebber, Bill Martin

**Absent:** Gene Roberts

**Guests:** Betty Jean Beshear, Clerk-Treasurers Office

Paula Constant took the minutes.  
Paula Constant took Roll Call

Each of the members of the committee were given the following handouts:  
TopHealth, Statewide Info Numbers, Ergonomics Today, New OSHA Standards and Compliance Issues, Safety & Fire Internet Sites, Loss Control Program Evaluation by Larry Atwood, St. Paul Insurance,

Rick Caldwell announced that there will be a Wellness Fair in June or July sponsored by the Columbus Regional Hospital.

Rick also mentioned the Greater Columbus Safety Council meets the 1st Wednesday each month at City Hall, he encouraged the members of the City Safety Committee to attend these meetings. A 10 hour OSHA class will be held on 5/16 & 5/17, the City can send four people at no charge.

Rick discussed the Risk Assessment done by Larry Atwood. The City of Columbus rated very high on this assessment. The areas needing improvement are automobile accident investigation. The City needs a training program for drivers and an investigation committee. The report also suggested criminal background checks done on new hires, especially those working with children.

Rick announced that June is National Safety Month, he would like to get some programs for that month. He also announced the Hoosier Safety Council Conference to be held April 16 - 18 in Indianapolis. He asked for names of those who would like to attend to be turned into him by Friday, March 16th.

Mike Keogh discussed the Safety Incentive Award that had been proposed at an earlier meeting. Each committee member is to meet with the Department Director to outline guidelines and incentives for this award and to report to the committee.

**Reports:**

Larry Stone- no report. Members of his department are planning on attending the next meeting of the Park Dept. Safety Committee

Mike Keogh - Safety Committee will meet 3/29 at 8:15 at the Park Operations Service Center. At that meeting emergency action plans will be discussed and tested.

Jim Gilpin - no report. He announced the implementation of the totes for grass clippings.

Rick Pennybaker - no report. Rick had a question about employees injured on the job. It was discussed that employees must be allowed to seek medical treatment, if they choose not to, they must sign a medical waiver.

John Thompson- department safety meeting 3/20/01 at 1:30 p.m. John asked if anything was being done to raise the limit the City pays for safety shoes. Rick Caldwell said that Jim Norris is working on it.

Bill Martin - no report. The Police Department has hired six new officers and they are now in training.

Tom Rebber - the Fire Dept. has created a safety committee. The committee will meet once a month. They are working on SOG, mandatory fitness program and updating personnel protective equipment

Meeting Adjourned.